



C. DARNELL JONES, II
PRESIDENT JUDGE
JAMES J. FITZGERALD, III
ADMINISTRATIVE JUDGE
D. WEBSTER KEOGH
SUPERVISING JUDGE

FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
COURT OF COMMON PLEAS
TRIAL DIVISION

JOSEPH A. CAIRONE
COURT ADMINISTRATOR
DAVID D. WASSON, III, ESQ.
DEPUTY COURT ADMINISTRATOR
ROBERT J. MALVESTUTO
CHIEF PROBATION OFFICER
FRANK M. SYNDER
CHIEF PROBATION OFFICER

ADULT PROBATION & PAROLE DEPARTMENT
1401 ARCH STREET
PHILADELPHIA, PENNSYLVANIA 19102

FIREARM SURRENDER POLICY

Date: [DEFAULT TO TODAY'S DATE]

Docket Number (s) [merge field]	Probation/Parolee Name [merge field]	P.I.N. [merge field]
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I am aware that while under the supervision of the Philadelphia Adult Probation and Parole Department, I am disqualified from owning or having possession of **any** firearms or other deadly weapons. I understand that if I have a firearm or other type of weapon, I have 10 days from today to dispose of the weapon(s). I have checked those options below which apply.

- I do not own or have possession of a firearm
- There are no firearms at my place of residence.
- I currently have a firearm, which I will surrender by [merge calculated date – 10 days from date at top]

Electronic signature

Probation/Parolee signature

OPTION #1 SURRENDER OF FIREARMS TO THE POLICE DEPARTMENT

This surrender shall be considered a voluntary abandonment of property and all rights and claims to the surrendered firearms. Appropriate disposition of firearms, **including destruction**, will be the jurisdiction of the Philadelphia Police Department. All weapons surrendered become the property of the Philadelphia Police Department.

HOW TO SURRENDER WEAPONS: Weapons must be unloaded and must be securely wrapped. Ammunition must be wrapped separately and securely.

Weapons may be turned in to **any** Philadelphia Police District between **9:00 AM and 9:00 PM 7 days a week.**

Copies of the Incident Report (75-48) or Property Receipt (75-3) from the Philadelphia Police Department must be submitted to your Probation/Parole Officer to indicate proof of the transaction.

NO WEAPONS ARE TO BE BROUGHT TO ANY FIRST JUDICIAL DISTRICT PROBATION OFFICE

OPTION #2 SALE TO A FEDERALLY LICENSED FIREARMS DEALER

After any sale of a gun to a Federally Licensed Firearms Dealer, you must bring the receipt to your Probation/Parole Officer

OPTION #3 SALE TO ELIGIBLE PERSON (person must not reside in same home)

Both parties must complete the appropriate forms at a Federally Licensed Firearms Dealer. Buyer must complete Federal Firearms Transaction Record (ATF-4473) and PA Application Record of Sale (SP4-113). You must bring a copy of the PA Record of Sale to your Probation/Parole Officer to prove that you sold the weapon.

Failure to comply will result in a request for a Violation of Probation/Parole Hearing.

[merge field]
Name of Probation/Parole Officer

Name of Probation Parole Officer

Insert digital signature
Signature of Probation/Parole Officer

Insert digital signature
Signature of Probation Parole Officer



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FIRARM FACTS

Date: [DEFAULT TO TODAY'S DATE]

**ENJOY a LONG and HEALTHY LIFE:
PUT DOWN THE GUN !!**

Everyone needs to know:

- It's **illegal** to carry a firearm in Pennsylvania without a license.
- You have to be **21 years old** to get a license.
- If you have a record that includes a conviction or adjudication for a **felony**, you can't get a license **at any time**.
- If you have a record that includes a conviction or adjudication for a felony, you **can't possess a firearm anywhere**. Not in you house, not in your friend's house, not **ANYWHERE!**

**IF YOU ARE ON PROBATION OR PAROLE,
YOU CANNOT POSSESS A GUN AT ANY TIME**

Everyone over age 17 needs to know:

- Possessing a gun during the commission of a felony drug crime (**selling or possessing drugs** with the intent to sell) will get you a mandatory of at least **FIVE (5) years** in state prison
- **Using a gun** during the commission of a violent crime will get you a mandatory of at least **FIVE (5) years** in a state prison.

Everyone also needs to know:

- If you have a record that includes a conviction or adjudication for a felony, and you are arrested in possession of a firearm, your case may be prosecuted in **FEDERAL COURT**.
- If you have a record that includes three (3) convictions and/or adjudications for felony drug crimes and/or crimes of violence (including burglary), and you get arrested in possession of a firearm, federal law mandates that you serve at least **FIFTEEN (15) years in federal prison**.

Possession of just the **AMMUNITION** alone will get you at least **FIFTEEN (15) years**.

FIFTEEN (15) years is the minimum
The maximum is **LIFE WITHOUT PAROLE**

[merge field]

Print name

Electronic Signature

Signature of Probationer/Parolee

Insert digital signature

Witness

It's very simple: Stay away from guns!!