

Certified Community Supervision Professional (CCSP)

Course Overview & Agency Approval Request

Offered by: American Probation and Parole Association (APPA)

Program Overview

The Certified Community Supervision Professional (CCSP) is a 25-hour professional certification program designed to strengthen evidence-based supervision practice. Developed by the American Probation and Parole Association (APPA), CCSP translates research into practical skills used daily in supervision conversations, case planning, decision-making, and behavior change support.

Learning Objectives

- Build effective, supportive alliances with individuals under supervision.
- Apply Motivational Interviewing (MI) principles and skills.
- Develop structured, outcome-based goal plans.
- Support behavior change using evidence-informed strategies.
- Engage in reflective, trauma-informed, and emotionally intelligent practice.

Curriculum Overview (25 Hours)

1. Module 1 – Supportive Alliances

Foundations of trust, belonging, community support, and the five components of effective supervisory relationships.

2. Module 2 – Motivational Interviewing

MI spirit, change talk, responding to ambivalence and discord, and applied MI processes.

3. Module 3 – Goal Planning

Brain science, visualization, SMART goals, and structured goal development.

4. Module 4 – Skill Building & Behavior Change

Habit loops, problem-solving, emotional regulation, and structured change strategies.

5. Module 5 – The Reflective Practitioner

Emotional intelligence, growth mindset, trauma-informed care, bias awareness, and professional resilience.

Certification Parameters

- Total Instructional Time: 25 Hours
- Completion Window: 90 days from enrollment
- Mastery Requirement: 80% minimum score
- Credential Earned: APPA Certificate, Digital Badge, and APPA Contact Hours
- Certification Validity: 3 years

Investment

- Non-Member Price: \$850
- APPA Member Price: \$750
- Agency Discount: 10% off when purchasing 5 or more seats

Agency Approval Request

Participant Name: _____

Title: _____

Agency: _____

I am requesting agency approval to enroll in the Certified Community Supervision Professional (CCSP) program offered by the American Probation and Parole Association.

Supervisor Name: _____

Supervisor Title: _____

Signature: _____

Date: _____