



AMERICAN PROBATION AND  
PAROLE ASSOCIATION

American Probation and Parole Association  
[www.appa-net.org](http://www.appa-net.org)

# 49th Annual Training Institute

## Indianapolis, Indiana

June 28 - July 1, 2024

A panoramic view of the Indianapolis skyline at dusk. The prominent white tower of the Soldiers and Sailors Monument is on the left, topped with the Indiana State Personification statue. The city lights are visible, and the sky is a soft blue.

**CALL FOR PRESENTERS**

# CALL FOR PRESENTERS

## APPA's 49th Annual Training Institute

Indianapolis, Indiana | June 28 - July 1, 2024

The American Probation and Parole Association (APPA) is pleased to issue a **Call for Presenters** for our 49th Annual Training Institute set for June 28 - July 1, 2024, in Indianapolis, Indiana.

APPA training institutes provide attendees with learning opportunities that emphasize skill-building and enhance career development. Preference will be given to workshops that include learning objectives with verbs derived from **Bloom's Taxonomy, S.M.A.R.T. objectives** (Specific, Measurable, Achievable, Relevant, and Timely), incorporated activities, audience participation, a skills-focused approach, and new research on the field of community corrections. Please consider best practices for communication and engagement practices for audience members who are attending virtual workshops. Our participants include community corrections professionals in the fields of pretrial, probation, parole, reentry, program and treatment providers, judiciary, criminal justice researchers, educators, and more.

**Please bear in mind presenters are responsible for bringing their own laptops and presentation materials, i.e., handouts, USBs, etc. APPA will not provide printing services.**

**Regrettably, APPA does not reimburse presenters for expenses and fees associated with participation. Examples of this include travel and lodging expenses, as well as incidentals such as food, parking, etc.**

APPA is excited to provide this platform for quality practitioners who are focused on improving core competencies, understanding what works in the field, embracing education and training, and continually developing skills. All are essential to the success of this crucial work, and it all rests firmly on the belief that this profession has a significant impact on public safety. We look forward to creating safer communities together with you.

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## TRAINING INSTITUTE PRESENTATIONS SHOULD RELATE TO ONE OR MORE OF THE FOLLOWING:

**Community Supervision:** Agency operations and supervision or decision-making for those who are on probation or parole and related case planning, assessments, reporting, and interventions.

**Gender Issues and Diversity:** Addresses supervising and/or working with individuals with various gender identities including multicultural and multigenerational workforces.

**Health and Wellness:** Stress management and vicarious trauma for professionals in the field and office.

**International:** Community corrections issues including but not limited to advancing practices, administrative/policy innovations, juvenile and family justice innovations, restorative justice, and behavioral health from an international standpoint.

**Judicial:** Community corrections professionals working within a court system and policies and procedures related to courts.

**Juvenile Justice:** Issues, programs, and policies dealing with individuals under the jurisdiction of the juvenile court.

**Leadership and Management:** Professional development for executive and middle management.

**Local Issues:** Programs and policies specific to an agency or jurisdiction near the training site.

**Mental Health and Substance Abuse:** Working with individuals with mental health or substance abuse issues.

# CALL FOR PRESENTERS

**Pretrial:** Agency operations and/or the supervision of defendants prior to trial or court adjudication or in diversion programs.

**Prevention:** Lowering recidivism, programs to prevent crime and re-offending, and restorative justice.

**Reentry:** Planning and programming for individuals released from prisons, jails, or residential placement.

**Reform:** The reduction of recidivism through structural change to the community corrections field.

**Research/EBP:** Presentation of data collection and analysis, evidence-based practices, outcomes, and programs.

**Safety:** Safety for professionals in the field and office.

**Technology:** Tools used for supervision, monitoring, and testing.

**Tribal Issues:** Addresses issues related to planning for home reentry programs and barriers for tribal probation officers in Indian country.

**Veterans Issues:** Issues related to veterans who have become involved in the criminal justice system including mental health issues, substance abuse, PTSD, and how supervision and treatment should be specialized to this population.

**Victim Issues:** Addressing victims, restitution, offenders as victims, Prison Rape Elimination Act, Human Trafficking Prevention Act, and Violence Against Women Act.

**NOTE:** Corporate members are guaranteed one workshop each calendar year, provided the subject matter is deemed appropriate for the program and aligns well with other presentations. If you have any questions regarding submissions, please contact **Joshua Nelsen**, APPA Professional Development Manager, via [jnelsen@csg.org](mailto:jnelsen@csg.org) or 859.244.8236.

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## SUBMISSION GUIDELINES:

Individuals interested in submitting a proposal for consideration must provide the following information, which is required to comply with APPA training accreditation requirements and to apply for permission to grant credit for contact hours in various professions (e.g., social workers, substance abuse counselors, continuing legal education).

**Please note: APPA reserves the right to move this training institute to a digital setting based on safety and health needs related to the Coronavirus. If such a change occurs, presenters will be informed throughout the process as the situation demands.**

**Length:** Friday, June 28 (Intensive Sessions): 4 hours

Saturday, Sunday, & Monday (Workshop): 90 minutes

Saturday, Sunday, & Monday (Workshop): 60 minutes

**Modality:** The Training Institute in Seattle, Washington will be a hybrid event, allowing presenting teams to choose between in-person and virtual workshops. Virtual workshops will be pre-recorded by the APPA team and hosted on the official app for on-demand viewing by our virtual audience. You can confirm your modality preference when filling out the application. Once confirmed, APPA staff will reach out to teams presenting a virtual workshop to schedule the recording.

**Workshop title:** Choose a title that captures participants' attention and clearly identifies the primary focus of the workshop. Please note that APPA reserves the right to change or adjust the workshop title.

**Workshop Description:** Provide a clear, concise, and accurate description of the workshop as it will appear in the program (maximum: 150 words). Please be aware that APPA reserves the right to modify the workshop description.

**Training Objectives:** Describe the measurable skills, knowledge, and/or new capabilities that participants will gain as a result of the workshop (e.g., at the end of the training, participants will be able to identify five out of ten causes of suicide). List a minimum of three training objectives. Ensure that your objectives are **S.M.A.R.T.** and incorporate **Bloom's Taxonomy**.

# CALL FOR PRESENTERS

**Activity:** Describe any activities that will be used in the presentation. While activities will not be listed in the program, they will assist with presentation selection. Preference will be given to skill-based presentations that involve participant engagement (e.g., group activities to discuss potential steps for implementing the described program at their home agency) or present new research relevant to the field of community corrections.

**Faculty Information:** Provide the name, title, agency, address, phone number, and email for all proposed presenters and moderators. Submissions that lack any of this information will not be considered. Panel presentations should consist of no more than four people, including the moderator.

**Resume or Vitae:** Include a brief resume or curriculum vitae (CV) for each faculty member. Please keep the total length of the resumes or vitae within 200 words.

**Primary Contact:** Provide the name and complete contact information (including email address) of the person submitting the workshop proposal.

## PRESENTERS:

To be considered, submit your workshop proposal here:

[SUBMIT PROPOSAL](#)

**Submission Deadline: March 22, 2024**

**NOTE:** APPA will contact presenters of the workshop(s) in October/November to indicate the selection decision. If you have any questions regarding submissions, please direct them to Joshua Nelsen, APPA Professional Development Manager, via [jnelsen@csg.org](mailto:jnelsen@csg.org) or 859-244-8236.