# 2024 Winter Training Institute REGISTRATION FORM

**IN PERSON | FEB 25 - 28, 2024
VIRTUAL | FEB 20 - MAR 20, 2024**

## Institute-Only Registration Rates

<table>
<thead>
<tr>
<th>REGISTRATION TYPE</th>
<th>In-Person Registration Rates</th>
<th>Virtual Registration Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Through Jan 12</td>
<td>After Jan 12</td>
</tr>
<tr>
<td>Student Member</td>
<td>$195</td>
<td>$225</td>
</tr>
<tr>
<td>Individual Member</td>
<td>$460</td>
<td>$512</td>
</tr>
<tr>
<td>Non-Member</td>
<td>$525</td>
<td>$575</td>
</tr>
<tr>
<td>Agency Member*</td>
<td>$475</td>
<td>$535</td>
</tr>
<tr>
<td>Guest Pass*</td>
<td>$315 x _______ (# of guests)</td>
<td>*Virtual Registration not Available</td>
</tr>
<tr>
<td></td>
<td>Through Jan 12: $235</td>
<td>After Jan 12: $110</td>
</tr>
<tr>
<td></td>
<td>Through Jan 12: $50</td>
<td>After Jan 12: $315</td>
</tr>
</tbody>
</table>

*This rate is available to immediate family members not employed in the corrections field.

## Virtual Registration Rates for Agency Groups

<table>
<thead>
<tr>
<th># of Staff</th>
<th>Member Agency Rates</th>
<th>Non-Member Agency Rates</th>
<th>Member Agency Rates</th>
<th>Non-Member Agency Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Through Jan 12</td>
<td>After Jan 12</td>
<td>Through Jan 12</td>
<td>After Jan 12</td>
</tr>
<tr>
<td>25</td>
<td>$2,250</td>
<td>$3,425</td>
<td>$3,425</td>
<td>$3,795</td>
</tr>
<tr>
<td>65</td>
<td>$5,225</td>
<td>$8,525</td>
<td>$8,525</td>
<td>$9,975</td>
</tr>
<tr>
<td>125</td>
<td>$9,725</td>
<td>$15,525</td>
<td>$15,525</td>
<td>$18,975</td>
</tr>
<tr>
<td>200</td>
<td>$15,225</td>
<td>$20,225</td>
<td>$25,725</td>
<td>$30,025</td>
</tr>
</tbody>
</table>

*Add your selected membership cost to the “Grand Total” at the bottom.

**Want to attend at a discounted rate?**

Purchasing an individual or student membership with your registration and take advantage of the reduced member registration rate!

- **Individual** - $50
- **Student** - $25

[To designate which staff are to attend, please fill out: https://form.jotform.com/appaforms/2024-Seattle-Agency-Group](https://form.jotform.com/appaforms/2024-Seattle-Agency-Group)
Institute / Executive Summit Combo Registration Rates

<table>
<thead>
<tr>
<th>REGISTRATION TYPE</th>
<th>Individual Through Jan 12</th>
<th>Individual After Jan 12</th>
<th>Agency Through Jan 12</th>
<th>Agency After Jan 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member</td>
<td>$1,250</td>
<td>$1,300</td>
<td>$1,270</td>
<td>$1,330</td>
</tr>
<tr>
<td>Non-Member</td>
<td>$1,270</td>
<td>$1,325</td>
<td>$1,325</td>
<td>$1,385</td>
</tr>
</tbody>
</table>

Executive Summit Registration
A limited number of slots will be made available to parole board members; judges, not-for-profit and federal partners who support the work of criminal justice reform; and legislators.

☐ Individual - $799
☐ Corporate Partner - $1200

Registration Info

Please print clearly

First Name: ____________________________
Last Name: ____________________________
Title: ________________________________
Address: ____________________________________________
City: __________________ State: ____ Zip: ______
Country: ____________________________
Phone: ________________________________
Email: ________________________________

*The above email address is what the registrant will use to log-in.

Agency / Organization Name: ____________________________
Agency / Organization Address: ________________________
City: ___________ State: _____ Zip: ______
Country: ____________________________
Phone: ________________________________
Email*: ______________________________

GRAND TOTAL $___________

Account Code: Seattle 300-085-II-12410-43000 ES 300-085-II-12485-43000

PAYMENT Make checks payable to American Probation and Parole Associations or APPA

☐ Check Enclosed   ☐ Government Purchase Order Enclosed   PO#: ________________________________

For credit card payments or questions, contact Kimberly Mills at 859-244-8204 or kimberly.mills@csg.org
In-Person Refund Policy

A full refund, less a $50 processing fee, is available until Jan 10, 2024. No refunds are available after Jan 10, 2024. In order to receive a refund, written requests must be sent to the APPA Training Institute, c/o The Council of State Governments, 1776 Avenue of the States, Lexington, KY 40511 or emailed to kimberly.mills@csg.org. All requests for the refunds must be postmarked or emailed by Jan 10, 2024.

Virtual Refund Policy

Due to the cost of the virtual training institute platform, no refunds will be issued.

Send Your Registration Form

Mail

American Probation and Parole Association

c/o Council of State Governments
1776 Avenue of the States
Lexington, KY 40511

Email

kimberly.mills@csg.org

or Skip the paper and

REGISTER ONLINE